



St. Matthew CSCC Meeting  
September 19, 2022  
6:30PM – Library and Teams

**Meeting Minutes**

**Members Present:** Natasha Scammel, Maria Zasada, Tasha Schoenroth, Sarah Possberg, Nevin Dube, Dan Cozine, Andrea Thomas, Maryellen Mann, Caren Gray

**Visitors:** Michelle Bozza, Erin Richter, Siri Torn

**Virtual Attendants:** Tammy Pettigrew, Stacie Kessel, Erin Beare

<u>Agenda Item</u>	<u>Decision/Action Taken</u>	<u>Person(s) Responsible</u>
Opening Prayer	Recited as a group	Members in attendance
Approval of Minutes	Motion Second	Maria Sarah
Chair Report	<p>Garbage cans outside/playground (update from Facilities). They attract bugs, wasps. Another item for vandalism (fire issues). Don't have anyone to empty the bins. Garbage bins are generally city owned and thus the city's responsibility. Expensive to install and hard to take care of. What are some of the alternatives?</p> <ul style="list-style-type: none"><li>• CSCC Fall &amp; Spring Clean Up discussion. Turn it into a community event with snacks and drinks.</li><li>• Can we reach out to the city and ask for another garbage can. Natasha will send out to Dan to send along to the person.</li><li>• Grade 7/8 service projects.</li></ul> <p>Meeting Schedule (Monday Evenings – 2<sup>nd</sup> Monday if not a holiday) October 17<sup>th</sup> is the next meeting List of CSCC Members – Open Positions Treasurer – Maria has agreed to take on this role Members at Large – Caren, Maryellen, Andrea</p>	<p>Natasha</p> <p>Maryellen &amp; Andrea to arrange. Natasha will help get a sharps container and assist in coordinating</p>
School Administration Report	<p>Change of Classrooms at the beginning and a change again as of last week. New Teacher – Rachel Schiebel New PreK Teacher Assistant We had enough registrations this year that we were able to get a teacher back. 180s for enrollment numbers. Last year was around 172 Low kindergarten numbers and Holy Rosary had too</p>	Dan

	<p>many PreK's. Potential 6 PreK's from St. Matthew, a PreK/K split.</p> <p>Classrooms – biggest is 28 (grade 7/8). Smallest is at 20 (grade 5/6). Most through immigration. Few Ukrainian families; most settled in North Regina.</p> <p>Touch Football, Improv, EFAP Friendship Program – are starting again. Able to do activities again.</p> <p>City Councillor had an open meeting about vandalism in our area. Well attended.</p> <p>School Opening Mass on Thursday morning at 10am, September 22<sup>nd</sup>.</p> <p>Lunch Box Program – every Tuesday, you preorder lunches for the kids (subs, pitas, pizza). This will go on School Cash. Can click on there and buy lunches. There have been many technical issues. They are going to pause for now. We will start it once they are ready to do so. Fundraiser going back into the school-based budget.</p> <p>Lunchroom Supervision – pay for kids staying at school. These funds go to paying for the lunch supervisor. Help to recoup some of the lunch supervision costs. The school will not follow up on unpaid fees. Not all families can afford this.</p> <p>Land Acknowledgement</p>	
Treasurer Report	<p>Reviewed Financial Documents</p> <p>Playground Fundraiser –</p> <p>Who is the new play structure going to be for?</p> <p>Generally, it would be the grades 4 – 6 as the 7s and 8s don't really utilize.</p> <p>A full structure costs between \$40 000 - \$60, 000.</p> <p>Are there other things that we can put in there instead of a large structure? Some ideas included an asphalt pad and new basketball court, or equipment that can be taken down and put back up like tether ball.</p> <p>Need a grant in order to build a larger structure. We generally would need a grant to get this done anytime in the near future. <b>Could get a grant writer.</b> We have a \$1000 donation from a company once we get moving on this. <b>To continue to discuss at next month's meeting.</b></p> <p>We will mark some surplus funds towards the playground</p> <p>Motion</p> <p>Second</p>	<p>Maria</p> <p>Michelle Karen</p>

	Classroom Enhancements approximately \$2100; a couple hundred per classroom/teacher. Is there a way to identify what the funds were used for? Then we can let our community know what funds were used for. Engage the community a little further	
Secretary Report	Nothing to Report	Tasha
Special Projects Report	<p>Backpack Drop Off – went over well. Have snacks left to use at other times.</p> <p>Halloween Howl – we will get something into the newsletter this week. Draft has been written, lots are interested in helping out. Tasha will send out a virtual meeting invite in the next week to discuss the Howl further with the subcommittee. Right now we have the following committees already identified;  Canteen – Erin, Sarah, Caren  50/50 – Sarah  Quiet Room – Sarah  Nevin, Stacie, Marie and Natasha willing to help out wherever needed. Siri and Michelle can also help in the evening of the Howl.</p>	<p>Natasha</p> <p>Tasha</p>
Fundraising Report	<p>Fundraising Ideas</p> <p>Basket Raffle – we could reach out to get other donations. Christmas basket idea.</p> <p>Spirit Wear – people are asking. This was a difficult fundraiser to arrange.</p> <p>DQ Cakes – went over well. Stacie and Maria will look into this to see if gift cards/box of dilly bars are other options; expand the menu. Elphinstone DQ helps out. Make out with \$10 per cake. We will stay in our location (south albert) as that's where our community would generally buy items.</p> <p>Walk-a-Thon – Andrea is going to reach out and ask other schools how they made this work</p> <p>Special lunches (ideas) for the 2022/2023 school year  Given the Lunch Box program, do we want to go through the effort of special lunches this year?  Last year we had 2 special lunches and raised \$200; not a big fundraiser. Having 2 different apps makes it difficult. Healthy Hunger is not easy to deal with. At this time, we aren't going to move forward with special lunches.</p>	Natasha

Parish Report	<p>We welcomed our new pastor, Fr. Richard Jasiak, in early August. He is settling in and looking forward to working with St. Matthew staff and students throughout the year.</p> <p>This year marks the 60<sup>th</sup> anniversary of our parish. We are celebrating with an anniversary Mass and banquet on Saturday Sept. 24th. Tickets are available through the parish office. Sacrament preparation will begin this fall for children interested in Reconciliation, Confirmation and First Communion. Registration forms were sent out to the school community and are available at the church.</p>	Sarah's Report
Members at Large Report	Nothing to Report	
Next Meeting Date	October 17, 2022	
Closing Prayer	Recited as a group	Members in Attendance
Adjournment		