



St. Matthew CSCC Meeting
September 18, 2022
6:30PM – Library and Teams

Meeting Minutes

Members Present: Natasha Scammel, Yvonne Sirdar, Nevin Dube, Stacie Kessel, Tammie Pettigrew, Maria Zasada, Tasha Schoenroth, Sarah Possberg, Andrea Thomas, Maryellen Mann, Andrea Schab
Regrets: Erin Beare, Aimee Curtis

<u>Agenda Item</u>	<u>Decision/Action Taken</u>	<u>Person(s) Responsible</u>
Opening Prayer	Recited as a group	Members in attendance
Approval of June Minutes	Motion Second	Stacie Maria
September Agenda	Motion Second	Andrea Maryellen
Chair Report	Welcome Yvonne! Welcome Andrea as our new Treasurer. Thank You Maria for your work as the Treasurer! Welcome New Parents – Andrea Schab (her son, Nixon is in Grade 1) Welcome to Fatma Ibrahim, SSWIS worker (Settlement Support Worker in School) Natasha & Yvonne met to discuss the coming school year and events. Discussion on some of the CSCC areas that are working well and areas in need of improvement. October 13 th – Newcomers Family Engagement Night. Discussion around putting forth effort and resources towards this evening rather than the fall clean up (discussion further down) Meeting with Yvonne. Some of CSCC current struggles.	Natasha

School Administration Report	Please see attached Admin Report Sept 18, 2023	Yvonne
Treasurer Report	<p>Reviewed Financials & made decisions for the 2023-2024 budget:</p> <p>\$2100 for classroom enhancements</p> <p>Motion for \$1500 to be put towards the lower playground funds for this fiscal year. Added to the current amount of \$5000 in savings.</p> <p>Advent Reading Night. \$200. Will look to donations for some of the funds. Popcorn Machine (Natasha S will lend; just need to buy the popcorn)</p> <p>Grade 8 Farewell. Need to get receipts before you can reimburse them. All in favor of increasing the funds to \$250.</p> <p>Year End BBQ - \$1400 Planning to begin in May</p> <p>CSCC Initiatives Fall Clean Up – will use the snacks from the Backpack Drop Off Welcome Night Snacks - \$60 Spring Clean Up Snacks - \$60 Staff Appreciation Coffee & Snacks – \$250 Nevin committed to cover the cost of the staff appreciation meal. Banking Fees – we shouldn't have any but will keep it as a line item of \$100 just in case.</p>	<p>Maria and Andrea</p> <p>Motion - Maria Second – Stacie</p> <p>Voted to increase funds. All in favor</p>
Secretary Report	Nothing to Report	Tasha
Special Projects Report	<p>Backpack Drop Off – went over well. Have snacks left to use at other times.</p> <p>Halloween Howl – To put something in the newsletter for the end of September we will get something into the newsletter this week. Popcorn Machine for the Howl – Natasha will lend,</p>	<p>Natasha</p> <p>Tasha</p>

	<p>we just need to buy the popcorn Canteen – Marie & Tammie 50/50 – Andrea S. Quiet Room – Stacie and Siri Decorations/Clean Up – Sarah, Andrea T, and any others that would like to help</p>	
Fundraising Report	<p>Angel Fund – Nevin supporting and has supported. Division Supports. We get a \$500 nutrient grant. Additionally, St. Augustine provides food for St. Matthew in the way of lunches, snacks, etc. which is separate from the \$500 nutrient grant. Christmas Hampers are a school initiative.</p> <p>2023-2024 Fundraising Plans Halloween Howl – October 27, 2023. Tasha to oversee. Many on committees helping. See above notes.</p> <p>Little Caesars Pizza – End of November. Still Looking into it. It would be a great idea to coordinate the pick-up with student/parent/teacher conferences.</p> <p>50/50 – Previously Echo Lotto. Need to find a new company. Licensing. Need to ensure good advertising. Natasha to reach out to Caren Gray to see if she is interested in following up.</p> <p>Spring Basket Fundraiser – May 10th – May 27th with May 29th as the draw date. 20 per booklet worked well. Natasha will order what we sold last year. Those committed to bringing items and contributing to a basket include; Stacie, Nevin, Andrea, and any one else interested.</p> <p>DQ Fundraiser – Stacie Kessel. April 8 – 22nd. Andrea T. to assist.</p> <p>Spirit Wear – Andrea S. looking into.</p>	<p>Natasha</p> <p>Tasha & CSCC</p> <p>Tammie</p> <p>To Be Determined</p> <p>CSCC Members</p>

	<p>Donation Link – This is something that Dan and Nevin had been exploring last year. Yvonne will explore this further.</p> <p>2023-2024 Community Building Events</p> <p>October 13th – Newcomers Family Engagement Night. This night would be welcome for everyone but is focused specifically on newcomers to our community. We could use this night to encourage connection, networking and information sharing. CSCC is invited to be a part.</p> <p>Backpack Drop-Off (review) – feedback points. Move table into a more visible area. Entrance in the back. Food truck in the back with the playground and park area.</p> <p>Fall Clean-Up – October 15th, Sunday afternoon</p> <p>Advent Reading Night – Thursday, December 7th</p> <p>Spring Clean-Up – to be determined next meeting</p> <p>Year-End BBQ – to be determined</p> <p>Playground Update –Access has a grant between \$10, 000 - \$20, 000 that we could look at applying for. Need a certain amount in the bank before we can reach out regarding some of these grants. Other ideas include asking community organizations. Need a basic letter written. Andrea T to explore further. Still needs to be passed through facilities. Yvonne to look further into it. What vendors to look for and what’s attainable? Commitments from local companies and community. There is a National Grant that focuses on reconciliation. 150 at \$10,000. Whitmore Park and Hillsdale Community Association. Architectural renderings for Hillsdale Tasha will pass along information to Andrea T on some grant options. Donna Swap is a grant writer</p>	<p>Yvonne to explore</p> <p>Yvonne & CSCC Invited</p> <p>Andrea T & Maryellen</p> <p>Andrea T & Maryellen</p> <p>Andrea T</p>
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	that we can also reach out to. Let school community know in case they have contacts	
Parish Report	Sarah's Term ends in March 2024.	Sarah's Report
Members at Large Report	Nothing to Report	
Next Meeting Date	October 16, 2023 and November 20, 2023	
Closing Prayer	Recited as a group	Members in Attendance
Adjournment		