

Catholic School Community Council Meeting

(October 21, Saint Matthew School Library)

Meeting Minutes

The regular council meeting was called to order by Mary Ellen at 6:30 p.m. *who welcomed everyone present and led the opening prayer.*

Present: Yvonne Sirdar, Tammie Pettigrew, Natasha Schoenroth, Alison Svehla, Sabrina Youck, Andrea Thomas, Mary Ellen Mann, Nevin Dube, Maria Zasada, Special Guest Carrie Stockbrugger and staff members: Gail Yeo, Sherry Meadowcroft, Saba Khan and Abby Gisi

Attending Online- Jacinta Delton

Adoption of Minutes from September meeting – Motion made by Andrea Thomas

- Seconded by Mary Ellen Mann

Adoption of Agenda – Motion made to adopt the agenda by Tammy Pettigrew

Seconded by Maria Zasada

Playground Project Overview and Guidelines from Regina Catholic Schools

Presentation about playground project guidelines presented by Carrie Stockbrugger who is the Regina Catholic Schools purchasing supervisor.

Parents typically put together the structure with supervision but typically installation can be paid for installation through most companies. Regina Catholic School Board Facilities is known to be really good with helping get everything in place and situated. Carrie will speak with Tyler from facilities to double check footprint requirements for our playground. Carrie will send us more information about options and price points that she has gathered for similar playgrounds from vendors.

Regina Catholic School Board works with CSCC group to gather information for proposal and then the tender process. CSCC will decide which structure they want to go through with but the School Division would work with the company once the bid is awarded.

The price points sent will include shipping/delivery costs. Installation costs and ground preparation costs would be additional costs. Carrie will get us the information as to what requirements the School Division has for play structures and ground prep.

Principal's Report – see attachment for more information

- Continued growth reaching 287 students
- Pre-intern students in some classrooms

- Facebook page has been opened for the CSCC
- School is using Edsby and Seesaw
- Next school day will be reverse day – Students will dress up as teachers.
- Education Week next week
- Volleyball and improv has wrapped up but other clubs underway
- Band preparing for Christmas season
- Basketball will start in the new year
- Grade 6 class has been curling and will go again
- Mass this Thursday at the church at 9:30 a.m.
- Father will come to bless the wreaths
- School mass on Saturday, November 30 at the church at 5 p.m.
- United Way fundraiser – Principal and Assistant Principal for the day - \$1 each
- Staff decided on December 12 there will be an Advent Concert and Liturgy. May have a matinee to help manage allowing anyone who wishes to attend can now that we have grown.
- School goals focus on reading, writing and Indigenous Land Based education projects
- Conferences on November 20 and 21

Gail Yeo extended her thanks to the CSCC for the classroom money. She left a thank you card with an example list of items she has purchased with the money in the past to give ideas of how the money is used to support students.

Finance Report – presented by Andrea Thomas

Andrea is still waiting for the candy receipt and quiet room supplies receipt so we don't yet have an accurate profit total.

The bank charged a service fee that Andrea has requested and had approved to have it refunded.

282 people attended the Halloween Howl. The hall and dj (tentatively) are booked for next year for October 24, 2025. Natasha Schoenroth will not be able to run it next year due to a scheduling conflict. Someone else will need to organize and oversee the Halloween Howl.

New Business

Mary Ellen has approached three different companies regarding school clothing. Becky had looked at blankets with a preorder with a 50 blanket minimum. Would need to be ordered by November 30 to get by December 13. We discussed whether 50 would be manageable given that the clothing order had 60 total pieces ordered. It was decided that it would unlikely be possible to get 50 pre-orders so we will not proceed at this time. Galgers would be able to do school clothing but it would not be by Christmas. We could wait until later in the year (possibly March). It was discussed whether we could include shorts and zip hoodies in the order.

CSCC Advent Night on Thursday – Stacie and Tammy willing to work. Nevin will donate cookies. Sabrina will donate and prepare hot chocolate. Sabrina offered some possible door prizes.

We decided to do it from 6:30 – 7:30 again this year. Yvonne will ask the library assistant to pull Christmas books to have out on the tables. Some door prize draws. Hot chocolate, cookies and pjs. Bring your favourite stuffy to read to. Sabrina will make a poster for the newsletter and door prize papers. Yvonne will play the fireplace and music.

Fundraiser Update

Sabrina presented Fundscrip the progress with the fall fundraiser. We have had orders from 35 students/staff members resulting in 91 orders. We are currently sitting at just over \$1000 in profit prior to the adjustment to account for the November promotions for some of the businesses. We had several orders for the gift cards on the incentives list so that should be a nice boost to the profit.

We discussed whether having a class incentive might encourage more orders another time. Thank you to Alison Svehla for her help in checking over and confirming orders. We both think it was a manageable process. We had 4 orders to follow up with and thank Yvonne for her help with that.

Sabrina will place the final order on Tuesday when the cheques are expected to have cleared the bank account to be sure have it wrapped up and delivered by Christmas.

Fundraising Discussion

- Would we like to run a Walk-a-thon fundraiser next September?
- Fundraiser discussion ideas discussion including jujubes, casino/Bingo nights, plants
- Keep the basket fundraiser for this spring.
- Donation link for the end of December for playground for tax receipts.
- Plan this year for the walk a thon to be held in September as over the summer wouldn't be the time to organize it.
- Plan for a movie night in April. Options for popcorn may include a theatre or Save On Foods.

Playground Subcommittee that will meet with Carrie and work on grants – Mary Ellen Mann, Andrea Thomas, Sabrina Youck and we believe Rebecca Ryan was willing to help.

Yvonne is looking for options for black pinnies to screen print at Silver Screen.

Closing Prayer led by Mary Ellen Mann.

Meeting Adjourned

Next meeting – Monday, January 13 @ 6:30 p.m.

Minutes as taken by CSCC Secretary Sabrina Youck