



St. Matthew CSCC Meeting  
November 20, 2023  
6:30PM – Library and Teams

### Meeting Minutes

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**Members Present:** Natasha Scammel, Yvonne Sirdar, Nevin Dube, Tammie Pettigrew, Tasha Schoenroth, Andrea Thomas, Stacie Kessel, Gail Yeo, Jennifer Untereiner, Enem Ekaette

**Guests:** Sabrina Youck,

**Virtual Attendees:** Maryellen Mann

**Regrets:** Erin Beare, Aimee Curtis, Sarah Possberg, Maria Zasada, Mark Bernard, Andrea Schad

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<u>Agenda Item</u>	<u>Decision/Action Taken</u>	<u>Person(s) Responsible</u>
Opening Prayer	Recited as a group	Members in attendance
Approval of October Minutes	Motion Second	Andrea Tammie
November Agenda	Motion Second	Andrea Nevin
Chair Report	<p>Update- Linkages Mtg- Oct 26, 6:30 pm @ St Pius</p> <p>Information can be found on PDF power point document. See attached. Some highlights included;</p> <ul style="list-style-type: none"><li>- Updated CSCC webpage</li><li>- Communication Tool – Edsby</li><li>- RCSD Air – another communication tool, reminders</li><li>- RCSD Board of Trustees – down a trustee.</li><li>- Enrollment Update – 13,332 (660 more than projected) students.</li><li>- All Belong: Welcome, Embrace, Celebrate – 3 year Theme</li><li>- Pronoun Policy – Ministry Directive and Education Act. All applications can be found on website.</li><li>- Work towards safer spaces is rooted in our Catholic Faith.</li><li>- Discussed Strategic Plan</li><li>- CEC 2.0 – is moving to 2550 Sandra Schmirler Way (near the airport hopefully by the end of the school year)</li></ul>	Natasha

	<ul style="list-style-type: none"> <li>- Front Door Security – doors are kept locked at school. All schools will have a camera at the door with a buzzer and an opportunity to let people in. We are waiting our turn.</li> <li>- Provincial Bargaining – awaiting information after meetings in December</li> <li>- If any questions, reach out to Natasha with an email.</li> <li>- Character Strong – RCSD Core Social, Emotional Learning Resource</li> <li>- CSCC – how do we increase our CSCC Community members? Fundraising, what's working well? What challenges are we running into? How do we attract and retain new members? What about a survey to our school community?</li> </ul> <p>Used Spirit wear table at P/T conferences There is minimal clothes being donated so there will be no need for a table</p>	
School Administration Report	See Attached Document	Yvonne
Treasurer Report	<p>Reviewed financial documents</p> <p>Oct/Nov Financial Statements/Planning</p> <p>Halloween Howl Update – we made \$1057.13 after expenses were accounted for</p> <p>Reminder: Budget (sticking to pre-approved amts)</p>	Andrea
Secretary Report	Nothing to Report	Tasha
Special Projects Report	<p>Christmas Baking to the School – is this something that we want to do? Natasha to connect with Yvonne as to dates that it might be nice to send treats to the school for the teachers.</p> <p>Halloween Howl Update – Close to 250 in attendance.</p> <p>What Went Well – Lots of people, Popcorn, Quiet Room – popular with all ages and well received,</p>	Tasha

	<p>Many volunteers to help out the day of</p> <p>What Can We Improve On – More decorations for next year; need to remember to take out the Float from the 50/50, more cash/change for the front doors, less revenue for 50/50 this year. Perhaps we can go back to the old system of sales (1 for \$2, 3 for \$5, 10 for \$10, arm length, etc.), Could we use the DJ to help increase 50/50 sales, buy glow sticks for the canteen, have kids/classrooms making decorations to put up as an art wall at the Howl, do we want to try a cheaper DJ option like a student?</p>	
Fundraising Report	<p>Winter Fundraising Plans</p> <p>Little Caesar – being delivered November 29<sup>th</sup>. Pick up afterschool. 121 pizzas sold.</p> <p>50/50 – Natasha will email CSCC member to see if this is an option for this year.</p> <p>Spirit Wear Update – closes this week. Being advertised well and easy to order. Maryellen will organize the orders and then have them grouped to classrooms. Andrea offered to help.</p> <p>Advent Reading Night – set for December 7<sup>th</sup>; 6:30 – 7:30</p> <p>\$200 to spend on Reading Night.</p> <p>To Do list – Stacie &amp; Tammie to help the evening of. Nevin will pick up the cookies and donate. Sabrina will be in charge of hot chocolate and cups. Natasha will get a note out to Angela for the newsletter.</p> <p>Spring Fling/Valentine's Dance – something to think about. We may have limited time with Lent. Thinking of potential fundraising ideas for early in the new year and then after Easter as it is early this year.</p>	

	<p>Links are working on the website for donations. Let St. Matthew community know about the link but also be strategic in sending out information as to some of our fundraising goals.</p> <p><b>Spring Basket Fundraiser – January meeting discussion</b></p>	
Parish Report	Nothing to Report	
Members at Large Report	Nothing to Report	
Next Meeting Date	Virtual Teams Meeting – December 11 <sup>th</sup> 6:30 January 15 <sup>th</sup>	
Closing Prayer	Recited as a group	Members in Attendance
Adjournment		