



St. Matthew CSCC Meeting
April 3, 2023
6:30PM – St. Matthew Library

Meeting Minutes

Members Present: Dan Cozine, Natasha Scammel, Maria Zasada, Tasha Schoenroth, Andrea Thomas, Nevin Dube, Tammy Steadman, Mark Bernard, Stacie Kessel

Online:

Regrets: Michelle Bozza, Erin Beare, Aimee Curtis, Sarah Possberg, Caren Gray, Mary Ellen Mann, Donna Swap

<u>Agenda Item</u>	<u>Decision/Action Taken</u>	<u>Person(s) Responsible</u>
Opening Prayer & Land Acknowledgement	Recited as a group	Members in attendance
Approval of Minutes	Motion Second	Maria Stacie
Approval of Agenda	Motion Second	Tasha Mark
Chair Report	<p>Update: March 22nd RCSD CSCC Spring linkages meeting</p> <ul style="list-style-type: none">• Thought Exchange Link sent out in an email. If there are any thoughts, items, things you would like to see moving forward, parents are able to share those in the thought exchange.• The school division is also getting input from the senior students.• CSCC grant will remain the same for next year.• CSCC Constitution Review – developing subcommittees within the larger committee. We could look at the various priorities and develop subcommittees for these various priorities and how we carry out things for the year moving ahead. Natasha will review further and bring to the next meeting. <p>Donation letter for basket fundraiser</p> <ul style="list-style-type: none">• Proofed the letter• Natasha will email to the CSCC for getting donations <p>RCSD Suicide Intervention Workshop (email to all RCSD families)</p> <ul style="list-style-type: none">• Filled up quickly. Hopes to have another opportunity to register in a future workshop.	Natasha

School Administration Report	<p>Fundraising Options</p> <ul style="list-style-type: none"> • School Division website option is easy and viable. Software company (school cash online software group). They take a small percentage (4%). Get tax receipt. • Can do cheques/cash but it would be too much to do regular tax receipts for school administration. • Transferring of funds back and forth between school and CSCC – unable to do so. For the school to send back to CSCC doesn't work as easily. Donations goes into the school-based money. The 2 accounts join at the end. The CSCC and St. Matthew school would combine monies and pay the school division who would buy the play structure. • Book Fair – last in-person book fair was in 2019 and they raised \$2000; this year total monies raised was \$4600. The school gets 60% back in scholastics products. • Education budget in the province that was reported at 2.5% is in actuality 0.07% after determining a number of different factors. Maintenance and renewal was cut by 9%. • 168 students registered in the fall at St. Matthew. Currently we are at 205. Since September 30th (funding cutoff date), the school division has grown by 414 kids. Many new students and families from other countries. • This summer; spending 1.5 million on the roof. 	Dan
Treasurer Report	<ul style="list-style-type: none"> • Financial update • Angel Fund Update – cannot locate anything in the previous financials regarding monies given to the Angel Fund. • Donate to the Angel Fund Quarterly. • Motion for Angel Fund in the amount of \$300 for the rest of the school year. 	<p>Maria</p> <p>Motion – Maria Approved by all</p>
Secretary Report	Nothing to Report	Tasha
Special Projects Report	<p>Pizza fundraiser to begin tomorrow</p> <ul style="list-style-type: none"> • Both online and paper methods • May 8th delivery week. \$50 for the delivery fee. The delivery will come here, and people can pick up orders after school. 	All

	<ul style="list-style-type: none"> • Our goal is 200 pizza kits (would raise approximately \$1200) • Rewards for classrooms and families that sell certain amounts. • Write up will go in the newsletter and church bulletin. <p>Bike rack- Update for Caren</p> <ul style="list-style-type: none"> • Still listed. We will look at dropping the price <p>Donation request for St. Martin's bulletin- What do we want it to say? Sarah will ask Father Richard.</p> <p>Spring basket fundraiser review (confirm dates- June 1)</p> <ul style="list-style-type: none"> • Basket Sponsors - Caren Gray; Tasha Schoenroth; Nevin - 2; Maryellen & Andrea; Natasha & Stacie; St. Matthew School. \$2/ticket. 10 tickets in a book. Baskets to the school for the next CSCC Meeting in May. Draw begins June 1st and runs for 2 weeks. Draw around June 19th. • Natasha will go to staples and print the tickets. Stacie and Natasha will put together. <p>Spring clean-up (Andrea and MaryEllen to oversee)</p>	
Parish Report	Nothing to Report	Sarah
Members at Large Report	Nothing to Report	
Next Meeting Date	Wednesday, May 24, 2023, 6:30pm	
Closing Prayer	Recited as a group	Members in Attendance
Adjournment		