

## **Catholic School Community Council Meeting**

*(September 16, Saint Matthew School Library)*

### **Meeting Minutes**

The regular council meeting was called to order by Mrs. Sirdar at 6 p.m. *who welcomed everyone present and led the opening prayer. Introductions followed.*

Present: Yvonne Sirdar, Angela Collum, Natasha Schoenroth, Alison Swehla, Sabrina Youck, Andrea Thomas, Aimee Curtis, Mary Ellen Mann, Nevin Dube, Stacie Kessel, Maria Asilo, Kostiantyn Pulupchuk, Maria Zasada and Rebecca Ryan

Adoption of Minutes from previous AGM – Motion to adopt made by Andrea Thomas

Seconded by Nevin Dube

Adoption of Agenda – Motion made to adopt the agenda by Mary Ellen Mann

Seconded by Sabrina Youck

Nominations and discussion of roles

a. Natasha Schoenroth nominated Sabrina Youck for Secretary	Position Accepted
b. Andrea Thomas nominated Mary Ellen Mann for Chair	Position Accepted
c. Becky Ryan was nominated for Vice Chair	Position Accepted
d. Official Member at Large – Nevin Dube, Stacie Kessel, Natasha Schoenroth, and Maria Zasada	
e. Parish Relations – Mary Ellen Mann will do double duty with the position at the parish and the position at the school.	

### **Old Business**

Year In Review from 2023 - 2024 – Notes from Yvonne Sirdar (please see attachment for details)

- a. School Improvement Plan
- b. Family Engagement
- c. Student Opportunities
- d. Year End BBQ – Yvonne appreciated that it was moved to a bit earlier in June. Vendor was great to work with. Likely will need to budget more to account for increased enrollment.

Financial report – presented by Andrea Thomas.

- a. Last June library books purchased with remaining grant money after the BBQ was paid for with a cost of close to \$300 to help meet literacy goal.
- b. We received a cheque from SLG for 25% of our registered basket fundraiser as a non-profit organized.

- c. Mary Ellen was able to sell the bike rack for \$300.
- d. Andrea Thomas made a motion to put 10% of the surplus from 2023-2024 to be moved to the playground fund. This was seconded by Becky Ryan.
- e. The Mabel's Labels program currently has 6 orders which brought in almost \$50. We must reach a minimum of \$50 to get a cheque.

## **New Business**

Overview of the Start of the School Year by Yvonne.

- a. Backpack Drop Off Day – Yvonne thanked the members who attended and represented the CSCC. Discussion as to whether food trucks were missed from previous years.
- b. 257 students currently – up 50 from last fall
- c. New staff team photo bulletin board up
- d. 1 new staff member hired for grade 4
- e. 70-75% of attendance at backpack drop off and representation from the parish
- f. Emergency drills have started
- g. Facilities have made improvements including a new classroom, ceiling tiles,
- h. No U Turn sign has been requested for Castle Road
- i. New preschool I Discover Preschool in the building Monday – Thursday mornings
- j. Wednesday and Thursday program continuing
- k. Notre Dame sending students every second Thursday
- l. Partnership with Open Door Society will continue
- m. Edsby is our division communication tool – This year admin is attempting to make it more accessible for translation for EAL families.
- n. The Orange Shirt Day liturgy will be September 27
- o. Character strong virtues to continue each month
- p. Terry Fox Run next Friday
- q. New welcome sign from Regina Open Door with welcome printed in all the languages spoken by students at Saint Matthew's School
- r. Healthy Hunger hot lunches being offered and has had interest from families
- s. School photos on Wednesday with retakes on November 1
- t. Reconciliation Regina providing paint to create orange lines with a message similar to Every Child Matters. More information to come.
- u. Are we interested in setting up a Thought Exchange to ask parents to get ideas from families to get more involved in the school community.

## **Treasurer's Report**

Classroom enhancements – voted to make it \$150/ teacher for 2024-2025

- a. Grant money – likely \$2000 will be matched again this year
- b. Halloween Howl – keep the budget the same
- c. Andrea kept other fees the same as last year for now on the budget but we will look at it more thoroughly next meeting as a group.
- d. Suggest checking with Tammy if she is interested in organizing the Little Caeser's order again for this fall.

## **Other Business**

### Halloween Howl

Church and DJ booked for this year's Halloween Howl for Friday, October 25.

Lots of craft supplies left but many of the decorations were tossed after last year.

Halloween Howl fees can be either cash or etransfer.

Save the Date / Call for volunteers for the newsletter. To volunteer, email Natasha. Sabrina will send a poster to Yvonne for the newsletter.

Halloween Howl information will be sent out via email as the next meeting is the same week as the Howl.

### Budget

Will look at the 2024 – 2025 budget at next meeting. Discussion about some of the budget amounts needing to be higher to ensure that we cover rising costs and increased students.

### Meetings

Include a Teams invite in future agendas

Mondays are the preferred day @ 6:30 p.m. in the library

### Playground

Discussed setting attainable goals for the playground. Is someone willing to write grant proposals? Yvonne will send out a call in the newsletter. Becky offered to write some letters to companies asking for money to donate towards playground fundraising. Donations would be eligible for a tax receipt.

Closing Prayer led by Yvonne Sirdar.

Meeting Adjourned

Next meeting – Monday, October 21 @6:30 p.m.

Minutes as taken by CSCC Secretary Sabrina Youck